

**Minutes of the
Green Sanitary Sewer and Water District Commission
6:00 p.m., Monday, March 22, 2010
GLSSWD Wastewater Treatment Plant**

Present: Clayton Anderson, Marv Hey, Dennis Peterson, Kevin Dittbenner, John Bergman, Brett Aamot

Absent: Troy Block, Dennis Baker

Others present: Ron Hagemeyer, Gary Danielson

The meeting was called to order by vice-president, Clayton Anderson, at 6 p.m. on Monday, March 22, 2010 at the GLSSWD Wastewater Treatment Plant.

Water Tower Cleaning

Several quotes for exterior cleaning of the Green Lake and Spicer water towers and interior cleaning and inspection of the Green Lake, New London, and Spicer water towers were reviewed by the Commission. Following discussion, a motion was made by John Bergman and seconded by Brett Aamot to go with the Water Tower Clean & Coat quote to clean the exterior on two towers at \$2,500 per tower and the interior of three towers at the cost of \$1,400 per tower. Exterior tower paint needs will be determined as the towers are cleaned and inspected. Additional discussion took place to approach Water Tower Clean & Coat with the request to do the interior cleaning at the cost of \$1,250 per tower if hired to do both the exterior and interior cleaning. The motion carried.

Spicer Wastewater Metering

When the failing wastewater meter was dismantled and brought into the plant for determining its repair or replacement needs, a tag on the back was noticed with the name of the installer. A call was made to the installer who came out and installed a new module that was on the shelf. Rather than spending \$4,500 for a new meter plus \$1,000 labor to install, the repair cost of a new module was \$1,500. The meter was also calibrated as well as the wastewater meter at New London with both meters running good.

Diamond Lake Update

Since several residents need to be met with yet, the public hearing has been moved to May 21, 2010 with the opening of bids on May 18, 2010.

City of Kandiyohi Update

The contractor hauled the backhoe to the WWTP before road restrictions, but no work has begun.

Tri-Lakes Project Update

There is some end of the project work to be done.

Jetter O & M

The GLSSWD, City of Spicer, and City of New London have been equal owners of a sewer jetter machine since 1992. The jetter is housed at New London and is starting to need work done on it with each entity currently paying one-third of the repair costs. The three entities met regarding the need to start a fund to pay for repair parts and replacement. The jetter will normally be stored at New London. Each entity will pay an hourly user rate of \$100 per hour or \$10 per one-tenth of an hour to the fund. A usage recording spreadsheet will be maintained by

New London, as capable New London shall perform routine/annual maintenance and machine repair as needed at \$40 per hour and administration duties at an annual fee rate of \$100 payable by all owners at one-third each.

A motion was made by Marv Hey and seconded by Brett Aamot to accept the sewer jetter agreement between Green Lake, New London, and Spicer as presented. The motion carried.

Water/Wastewater Flows

Even though the new influent meter closely matches the effluent meter, the wastewater total for Green Lake seems to be one million gallons off. The suggestion was made to let it ride and see what happens.

The water losses for February are Spicer 9.4%, Green Lake 30.6%, and New London 13.5%. The monthly average is 17.8% with a year-to-date average of 24.7%.

Minutes

A motion to approve the minutes was made by Kevin Dittbenner and seconded by Brett Aamot. There being no discussion, the motion carried.

Bills

A motion to approve the bills was made by Marv Hey and seconded by Dennis Peterson. With no discussion, the motion carried.

Other

There were no additional topics of discussion.

A motion to adjourn the meeting was made by Marv Hey and seconded by John Bergman. The motion carried.

The next meeting will be held on Monday, April 26, 2010 at 6 p.m.

Respectfully submitted,

Elizabeth Slinden
Recording Secretary