

**Minutes of the
Green Sanitary Sewer and Water District Commission
6:00 p.m., Monday, February 22, 2010
GLSSWD Wastewater Treatment Plant**

Present: Dennis Baker, Craig Aurand, Kevin Dittbenner, Dean Shuck, Troy Block, Brett Aamot

Absent: Clayton Anderson, Marv Hey, John Bergman

Others present: Ron Hagemeyer, Brad DeWolf, Gary Danielson

The meeting was called to order by chairman, Dennis Baker, at 6 p.m. on Monday, February 22, 2010 at the GLSSWD Wastewater Treatment Plant.

Biosolids Storage

The current biosolids storage capacity of 195,000 gallons is utilized with biosolids required to be land applied in the spring and fall. To eliminate the spring application and to provide for additional storage needs regarding the City of Kandiyohi and Diamond Lake sewer connections, a minimum of 175,000 gallons of additional storage is required. 190,000 gallons of storage is being proposed at an estimated cost of \$443,000. Additional details will be presented at the April meeting.

A motion was made by Craig Aurand and seconded by Troy Block to accept the recommendation that an additional biosolids storage tank be added at the facility to provide for 12 months of storage and eliminate the need for spring land application of biosolids. The motion carried.

Diamond Lake – There are 170 property owners planning to hook up as of today with 188 not met with yet. The final plans will go to the County Board on March 16, with the bid opening on April 20, and a tentative improvement hearing set for May 1, 2010.

Tower Cleaning Quote

A quote has been received from Water Tower Clean and Coat for cleaning the underside of the Spicer and Green Lake water towers for \$2,800 each. Included in the quote was drained interior cleaning for \$1,400 each which is something that should also be done to the water towers. The Commission requested getting additional quotes possibly at the upcoming MRWA Convention and presenting them at the March meeting.

Annual Well Inspection Quote

Quotes for the annual well inspection were received from Steffl Well for \$300 and Thein Well for \$240. Following some discussion, a motion was made by Troy Block and seconded by Kevin Dittbenner to approve the Thein Well inspection bid at \$240 for four (4) well inspections. With no further discussion, the motion carried.

OSHA Inspection Result

OSHA was in the county inspecting facilities last week. The District's confined space entry program was thoroughly investigated. OSHA found no citations regarding the program.

2009 Finalized Budget Review

The actual Fund 28 Dept. 903 District budget ended 2009 with a loss of \$56,708. Some of the problem areas are the revenue of O & M water and wastewater usage for Spicer and Green Lake being short and the expenditures of electric utilities and operating chemicals being high.

The Green Lake budget ended 2009 with \$10,255.66. The budget for Lake Florida ended 2009 with some over \$2,000 as well as having \$2,000 in the newly established reserve fund. Because of the number of residents that are part of the budget, Tri-Lakes ended 2009 with over \$8,000.

The Fund 29 bond fund is holding its own.

This information was presented as year end budget status information and to provide additional reason for the usage rates increasing 5% for 2010.

There are reserve dollars on hand in Fund 903 of \$421,000.

Water/Wastewater Flows

January water loss for Spicer is 27.8%, Green Lake/Eagle Estates is 30.8%, and New London is 35.9%. The monthly average is 31.5% with a year-to-date average of 31.5%.

The wastewater number for Green Lake should be reading closer to the pumped number. There has been some additional tweaking done on the metering system. The 67th Street wastewater meter reading indicates all of the wastewater flow may not be read. This meter will be checked this summer.

Minutes

A motion to approve the minutes was made by Brett Aamot and seconded by Troy Block. The necessary paperwork has been completed and submitted to the auditor's office for assessment of the Loren Olson and Donna Vosika properties. There being no further discussion, the motion carried.

Bills

A motion to approve the bills was made by Kevin Dittbenner and seconded by Troy Block. Following some discussion regarding the two residents that receive reimbursement for providing electricity to a pressure station and water mag meter, the motion carried.

Other

The mag meter used to bill the City of Spicer for wastewater flow went out of order last week. There is an outside chance that a part may be available from the old block plant meter. If not, the whole mag meter will need replacing at the cost of \$4,000 to \$5,000. As far as numbers for February, Ron and Leslie will determine a billing amount by looking at past data.

A motion to adjourn the meeting was made by Troy Block and seconded by Brett Aamot. The motion carried.

The next meeting will be held on Monday, March 22, 2010 at 6 p.m.

Respectfully submitted,

Elizabeth Slinden
Recording Secretary