

**Minutes of the
Green Sanitary Sewer and Water District Commission
6:00 p.m., Monday, December 21, 2009
GLSSWD Wastewater Treatment Plant**

Present: Clayton Anderson, Dennis Baker, Dennis Peterson, John Bergman, Troy Block, Craig Aurand, Marv Hey

Absent: Brett Aamot, Kevin Dittbenner

Others present: Ron Hagemeyer, Dean Helstrom

The meeting was called to order by chairman, Dennis Baker, at 6 p.m. on Monday, December 21, 2009 at the GLSSWD Wastewater Treatment Plant.

Review of Pump Repair Needs

Annually a contract service provider pulls the 44 submersible pumps located at the lift stations, water plant, and wastewater plant and they are checked for proper operation. Bids are requested from pump suppliers for any repairs needed. Quality Flow Systems has done the work the past two years and will again this year. The list of repairs was reviewed for the Commission as to what work is necessary on certain pumps with the total cost being \$11,309.60 plus tax. GLSSWD staff will need to removed the pumps in question and transport them to the pump repair shop while maintaining operations.

City of Kandiyohi Sewer Connection Update

The lift station concrete structures are in. There is approximately 4 miles of trench work from County Park 3 to the Wastewater Plant yet to be completed.

Diamond Lake Update

Meetings continue with Diamond Lake property owners on the north and east shores. There is anticipation of 80% hookup with more individual grinder pump station interest than shared grinder pump station interest. The letting of bids should take place in March or April.

Water/Wastewater Flows

The monthly water loss for November is Spicer at 6.8%, Green Lake/Eagle Estates at 28.5%, and New London at 31.0%. The monthly average is 22.1% with a year-to-date average of 20%. There are no current water leaks known. The District is operating in the winter mode by lowering and fluctuating the level of the water towers to prevent ice build up on the inside walls of the towers. Thirty (30) fire hydrants have also been pumped down to prevent freezing.

Regarding the wastewater flows, the influent meter was malfunctioning. A new meter apparatus has been installed. The meter is reading accurately, however, there are internal problems with recording that require some work.

Minutes

A motion to approve the minutes was made by Clayton Anderson and seconded by Marv Hey. There being no discussion, the motion carried.

Bills

A motion to approve the bills was made by Clayton Anderson and seconded by Craig Aurand. With no discussion, the motion carried.

Other

Ron and Trudie will be meeting tomorrow to discuss a couple of items regarding the Billing Service Agreement.

A motion to adjourn the meeting was made by Clayton Anderson and seconded by Troy Block. The motion carried.

The next meeting will be held on Monday, January 25, 2010 at 6 p.m.

Respectfully submitted,

Elizabeth Slinden
Recording Secretary