

**Minutes of the
Green Sanitary Sewer and Water District Commission
6:00 p.m., Monday, September 28, 2009
GLSSWD Wastewater Treatment Plant**

Present: Dennis Baker, Clayton Anderson, Dennis Peterson, Marv Hey, John Bergman, Troy Block, Craig Aurand, Brett Aamot, Kevin Dittbenner

Absent: none

Others present: Ron Hagemeyer, Brad DeWolf, Gary Danielson, Leslie Valiant, Roger Stehn

The meeting was called to order by chairman, Dennis Baker, at 6 p.m. on Monday, September 28, 2009 at the GLSSWD Wastewater Treatment Plant.

Meter Reading & Billing Quotes

The quotes from the cities of New London and Spicer were opened, copied, and distributed to the Commission members for review. It appears that New London has the low overall quote, however, Ron requested to further check with Trudie regarding the equipment listed to be confident as to what is being provided to perform field reads. A motion to table the final decision until the October 26, 2009 meeting was made by Troy Block and seconded by Brett Aamot. With no further discussion, the motion carried.

Green Lake Committee Report - Clayton Anderson

The Green Lake Committee met on September 10, 2009 and approved the GLSSWD 2010 Budget which included a 5% usage fee increase with the monthly EDU and annual O & M charges to remain at the current rates. A motion to accept the report was made by Marv Hey and seconded by Troy Block. With no discussion, the motion carried.

Lake Florida Committee Report - Marv Hey

The Lake Florida Committee met on September 17, 2009 to review the current 2009 monthly flows and current KWH usage amounts and the proposed budget and averaging of proposed KWH usage amounts for 2010. The committee moved to increase the current \$2.89/KWH charge to \$2.95/KWH for 2010 with any surplus usage charges staying with the Lake Florida budget. The Kandiyo Power Cooperative charge for reading and billing will increase from \$2.14 to \$2.18 per month. The collection of \$1.00 per EDU per month toward the reserve fund will continue. The committee accepted the 2010 GLSSWD budget with the 5% usage fee increase. Clayton Anderson made a motion seconded by Dennis Peterson to accept the report. Following some discussion, the motion carried.

#1 Well Rehab Report

There was concern several months ago regarding the specific pumping capacity of well #1. Quotes from Thein Well and Steffl Well were received with Steffl quoting the lesser amount. The Commission gave the go ahead to hire Steffl. However, the water plant filter renovation work came into being and the well work was postponed. To review, Thein Well's quote was \$13,000 to \$15,000 to jet, video, chemically treat, and get the well operating; and Steffl Well was \$6,230 for jetting, development, and video, and if needed, \$5,268 for chemical treatment totaling \$11,498. Steffl Well performed the work in September. The well only required jetting to bring the capacity back up. However, a hole was found rusted through the drop pipe which was replaced for \$3,003. The total project with the additional expense totaled \$9,233 which is less than Steffl's initial quote.

In the past, Thein Well has done the yearly maintenance on the four wells. Following discussion, a motion was made by Clayton Anderson and seconded by Troy Block to contact both Thein Well and Steffl Well next year for quotes for the annual maintenance work on the wells.

Tri-Lakes Update

Quam Construction has hired a new restoration subcontractor for the project. The assessment hearing was held on September 26, 2009 with about 12 people in attendance. There is a soap residue problem causing some of the grinder pump floats to stick which is being investigated.

City of Kandiyohi Sewer Connection Update

The sewer force main pipe is being installed north on County Road 8 to the intersection of and eastward on County Road 26. The force main is installed all the way through the city to the sewer plant.

Diamond Lake Update

There was a 2-part informational meeting held at the end of August which proved valuable in answering property owner questions. An hour open house was held prior to the actual hearing on September 18, 2009 for answering additional questions. The hearing had about 11 people speak with 7 being in favor of the proposed sewer project.

The City of Kandiyohi has moved forward and is getting near to reaching an agreement with the county pertaining to the usage of their force main by Diamond Lake.

Fund 29/EDU Review

A number of different spreadsheets were handed out and reviewed. Explanation continued regarding what Fund 29 entailed and its relationship to EDU counts. The current capital debt situation and its current cash balance were discussed. Further explanation took place regarding the mistaken movement of funds by the Auditor between Fund 28 and Fund 29 and that Fund 29 is currently in a healthy state whereas Fund 28, the O & M fund, is struggling.

Water/Wastewater Flows

The water loss for Green Lake/Eagle Estates is 13.3%, New London is 27.1%, and Spicer is 9.2%. The monthly average is 16.5% with a year to date average of 20.8%. There are no leaks noted. There will soon be numbers for the wastewater flows at the George Lake south lift station. There will be detailed information next month regarding the wastewater flows for 67th Street, Pairadice Corp, Nest Lake North, Nest Lake South, George Lake, Henderson Lake as related to the flows from Lake Florida.

November & December Meeting Dates – Per Diem Expense Reports

The meeting for November will remain on the fourth Monday which is November 23, 2009. The December meeting will be changed to December 21, 2009. A motion was made by Troy Block and seconded by John Bergman to accept the meeting dates. There being no discussion, the motion carried.

The consensus of the Commission members was to have the per diem expense reports completed by the office and signed at November meeting.

Minutes

A motion to approve the minutes was made by Troy Block and seconded by Clayton Anderson. There being no discussion, the motion carried.

Bills

A motion to approve the bills was made by Clayton Anderson and seconded by Marv Hey. With no discussion, the motion carried.

Other

The 2-year warranty period for Lake Florida expires September 30, 2009. There is still a 3-year complete warranty on the grinder stations.

Proposed 2010 Budget

Following some discussion, a motion was made by Troy Block and seconded by Clayton Anderson to adopt the proposed 2010 budget with a 5% water & sewer usage increase.

A motion to adjourn the meeting was made by Troy Block and seconded by John Bergman. The motion carried.

The next meeting will be held on Monday, October 26, 2009 at 6 p.m.

Respectfully submitted,

Elizabeth Slinden
Recording Secretary