

**Minutes of the
Green Sanitary Sewer and Water District Commission
6:00 p.m., Monday, July 27, 2009
GLSSWD Wastewater Treatment Plant**

Present: Dennis Baker, Clayton Anderson, John Bergman, Marv Hey, Troy Block, Dennis Peterson, Kevin Dittbenner, Brett Aamot

Others present: Ron Hagemeyer, Trudie Guptill, Bill Gossman, Roger Stehn, Leslie Valiant

The meeting was called to order by chairman, Dennis Baker, at 6 p.m. on Monday, July 27, 2009 at the GLSSWD Wastewater Treatment Plant.

City of New London Meter Reading & Billing Proposal

John Bergman referred to the contents of a letter received by the District stating the City of New London would like the opportunity to have the contract for District meter reading and billing services. Thus, generating the money and having the ability to install its own remote read water meters, hopefully reducing their portion of the district's water loss, and believes this is a just and equitable request for the betterment of the whole district.

Dennis Baker, speaking as the mayor of Spicer, stated that the Spicer City Council at the last meeting does not want to transfer the contract at this point. Spicer requests the Commission call for quotes to be submitted and opened at the September meeting with the low quote receiving the contract. Troy Block agreed getting quotes is the fair way to proceed.

Discussion was opened to the Commission members for comments. The reading equipment and billing software is owned by Spicer and would remain because of the cities own billing needs. There is belief that the newer technology could perhaps reduce the water loss for New London. The current cost for meter reading and billing service is \$2.45 per meter with a total cost of approximately \$1,645 per month.

A motion was made by Clayton Anderson and seconded by Brett Aamot to request quotes from New London and Spicer to be presented and opened at the September 28, 2009 meeting. Following some further discussion, the motion carried.

Ron Hagemeyer and Gary Danielson will put together quote specifications for the two cities.

Tri-Lakes Project Update

The Tri-Lakes Project is basically complete with the engineer and contractor working on the punch list. The company providing the mag meters was out today to calibrate three of the meters enabling more work to be done with flows in the future.

Final assessment and public hearing dates will be held later in September.

Following discussion on possible late hookups for the Tri-Lakes Project, a motion was made by Troy Block and seconded by Brett Aamot to extend the waiver of new hookup fees for the Tri-Lakes Project until September 1, 2010. With no further discussion, the motion carried.

City of Kandiyohi Sewer Use Agreement

Gary Danielson distributed a draft copy of the agreement to the Commission. Following discussion, a motion was made by John Bergman and seconded by Marv Hey to approve the draft agreement. There being no further discussion, the motion carried.

The City of Kandiyohi has already approved the agreement and will sign on Friday, July 31, 2009. The agreement will then be presented to the County Board on Tuesday, August 4, 2009. A final copy will be provided after the County Board approval.

Diamond Lake Update

Progress regarding Diamond Lake is contingent on getting the City of Kandiyohi bargain financing fully approved before doing anything official. However, informational meetings are proposed to be held at the Atwater Community Center on Friday evening, August 21, and Saturday morning, August 22, 2009 and the public hearing on Friday evening, August 28, 2009.

Water/Wastewater Flows

The water loss for Spicer is 12%, Green Lake is 6.7%, and New London is 29.7%. The monthly average is 16.1% with a yearly average of 20.7%.

The metered waste water flow numbers for 67th Street, Pairadice Corp., and George Lake South with the meters now calibrated will be available in the future.

The Lake Florida spreadsheet charge per KWH is up to \$2.84 continuing to show a higher trend for the summer months.

The per KWH charge is \$2.75 for the Tri Lakes.

Minutes

A motion to approve the minutes was made by Dennis Peterson and seconded by Kevin Dittbenner. There being no discussion, the motion carried.

Bills

A motion to approve the bills was made by Clayton Anderson and seconded by Marv Hey. With no discussion, the motion carried.

Other

Dennis Peterson was unaware of when the George Lake Association meeting was held and did not get names of possible committee members. Gary Danielson will check on this. Representative's deadline is before budget time.

The water plant renovation is complete and seems to be working properly.

The county wide department meeting was held at the Wastewater Plant this past month. Those in attendance were impressed with the facility.

The plant should be running at 80% capacity during the months of July, August, and September after the City of Kandiyohi and Diamond Lake are connected to the system.

The meter reading and billing contract quote should be for a number of years rather than yearly.

A motion to adjourn the meeting was made by Clayton Anderson and seconded by Brett Aamot. The motion carried.

The next meeting will be held on Monday, August 24, 2009 at 6 p.m.

Respectfully submitted,

Elizabeth Slinden
Recording Secretary