

**Minutes of the  
Green Sanitary Sewer and Water District Commission  
6:00 p.m., Monday, June 22, 2009  
GLSSWD Wastewater Treatment Plant**

Present: Dennis Baker, Dennis Peterson, Marv Hey, John Bergman, Kevin Dittbenner

Absent: Troy Block, Clayton Anderson, Brett Aamot

Others present: Ron Hagemeyer, Trudie Guptill, Leslie Valiant

The meeting was called to order by chairman, Dennis Baker, at 6 p.m. on Monday, June 22, 2009 at the GLSSWD Wastewater Treatment Plant.

**City of New London Meter Reading & Billing Proposal**

Trudie Guptill, City of New London, had nothing more to add to the proposal presented at last month's meeting. Leslie Valiant, new administrator from the City of Spicer, was introduced. This was the first month that Leslie and her assistant, Shirley Anderson, have taken over and begun to revamp the current meter reading and billing system. The Commission was asked to give Spicer until November or December to work on these changes. If at that time the Commission wishes to request proposals from the cities of Spicer and New London for future meter reading and billing the City of Spicer would work with that. Following discussion, the Commission put this item on the agenda for the July meeting.

**Tri-Lakes Project Update**

All the grinder pumps and final connections have been completed on George, Henderson, and Nest Lakes. The contractor, Quam Construction, has completed final restoration on Nest Lake and George Lake; however, re-seeding of some areas is necessary on the North Shore of Nest Lake. Final restoration by the contractor will be finished on Henderson Lake the week of June 22, 2009. A meeting of the George Lake Property Owners Association was held on June 13, 2009. The Henderson Lake Owners Association will have a meeting on June 28, 2009. Quam Construction will complete the final punch list items by July 3, 2009.

Members for representation on the Tri-Lakes Committee noted by Dennis Peterson from Henderson Lake are Jerry Elkjer and Barb Dawson, from Nest Lake are Bob Dice and Dale Ruter, and not sure about George Lake at this time.

**City of Kandiyohi Update**

Because of irregularities in the bidding contract with Voss Plumbing, the apparent low bidder, the City of Kandiyohi chose to award the contract to Quam Construction on June 15, 2009. The contracts have been processed and signed. The City is waiting on the final funding package from the Minnesota Public Facilities Authority. The construction is to begin the week of July 6, 2009 and should be completed by the fall of 2009.

**Diamond Lake Update**

There was a meeting with the Diamond Lake Area Recreational Association on June 14, 2009. The Engineer's Survey and Examination Report will be presented to the Kandiyohi County Board on July 7, 2009. A public open house to present the Engineer's Survey and Examination Report will be held on Friday, July 31, at 7 p.m. and Saturday, August 1, at 8:30 a.m. at the Atwater Community Center. The public hearing on the District Expansion and Sanitary Sewer Improvements to Diamond Lake will be held on August 7, 2009 at 7:00 p.m. at the Health & Human Services Building. (NOTE: Dates are being changed.)

**Water Plant Renovation Update**

The project is basically 99% complete with the water filters renovated, new IMS caps and media has been installed, with the installation of different piping for direct piping the backwash system which is all automated and integrated into the plants computer system. The contractor, Rice Lake Construction, was

good to work with and did an excellent job. The plant is back online with the first real complete run this morning.

### **SCADA Installation Update**

The installation is 98% complete with all the hardware installed and some tweaking needed. The current dialer land line system is still on line as a back up until comfortable with trusting the SCADA system. The land lines will be disconnected one by one saving \$43.00/month for each of the 16 stations. This savings will be used to pay the bond back taking about seven years.

### **Water/Wastewater Flows**

The May water loss for Spicer is 20.1%, Green Lake/Eagle Estates is 17.4%, and New London is 18.3%. The monthly average is 18.6% with a year-to-date total of 21.6%.

As part of the Tri-Lakes project, the mag meters are not calibrated yet for the 67<sup>th</sup> Street, Pairadice Corporation, and the Eagle Estates Lift Station. The metered wastewater flow report shows the Nest Lake North, Nest Lake South, George Lake, and Henderson Lake usage has increased relative to the construction during the last month. Lake Florida flows are also up relative to the seasonal residents being back.

Lake Florida usage and billing calculations for gallons per KWH relative to the charge per KWH have been only a penny off for the last two months. After June a review of the last 6 months of charges will be made and there will be a determination if an adjustment should be made.

The final assessment hearing for the Tri-Lakes project may be set at the next board meeting

### **Minutes**

A motion to approve the minutes was made by Dennis Peterson and seconded by John Bergman. There being no discussion, the motion carried.

### **Bills**

A motion to approve the bills was made by Marv Hey and seconded by Kevin Dittbenner. With no discussion, the motion carried.

### **Other**

Since the question of how the District can take on all the lakes and City of Kandiyohi without expanding is being asked, a Plant Capacity Data report has been put together. The report looks at the high flow months of June, July, August, and September. The report shows 2008 hard data (average daily flows) for Spicer, New London, Green Lake, and Lake Florida, 2009/2010 estimated data adding Tri-Lakes and City of Kandiyohi, 2010 estimated data adding Diamond Lake, and 2002 hard data for the District. Since 2002 the cities of New London and Spicer have made improvements to their systems resulting in less wastewater flow and revenue for the District. The report provides documentation that room exists without expansion. The plant will basically be treating about the same gallons in 2010 as 2002.

A motion to adjourn the meeting was made by Marv Hey and seconded by Kevin Dittbenner. The motion carried.

The next meeting will be held on Monday, July 27, 2009 at 6 p.m.

Respectfully submitted,

Elizabeth Slinden  
Recording Secretary