

**Minutes of the
Green Sanitary Sewer and Water District Commission
6:00 p.m., Monday, May 18, 2009
GLSSWD Wastewater Treatment Plant**

Present: John Bergman, Clayton Anderson, Brett Aamot, Dennis Peterson, Dennis Baker, Troy Block, Kevin Dittbenner

Absent: Marv Hey

Others present: Ron Hagemeyer; Donald Burgett, Green Lake Township Supervisor; Trudie Guptill, City of New London; Gary Danielson; Dean Helstrom

The meeting was called to order by chairman, Dennis Baker, at 6 p.m. on Monday, May 18, 2009 at the GLSSWD Wastewater Treatment Plant.

City of New London Meter Reading & Billing Proposal

Trudie Guptill, City of New London Clerk, presented an informal proposal to the Commission for meter reading & billing for the District. New London is currently looking at replacing the city's meters and installing an auto-read system. The revenue received from the meter reading & billing would help pay for the change out of the meters and installation of an auto-read system.

Following discussion, the Commission unanimously decided to wait for comments back from Spicer and New London after the city councils meet.

A motion was made by Troy Block and seconded by Brett Aamot to revisit this first on the agenda for the June Commission meeting.

City of Kandiyohi Sewer Connection Update

The project for the City of Kandiyohi Sewer Connection to the GLSSWD is being advertised and bids will be opened on Wednesday, May 27, 2009 at 11:00 a.m. at the Kandiyohi City Hall. The draft sewer agreement between the District and City following language changes by the attorneys has been received by the City of Kandiyohi and may be presented at the city council meeting tonight.

Diamond Lake Potential Sewer Connection & Expansion of Sewer District

The Diamond Lake Wastewater Committee came to the County Board meeting on Tuesday, May 5, 2009 requesting that a resolution be passed to create a subordinate district to manage and install a cluster type system around the lake. The Diamond Lake Wastewater Committee was told that the County Board is not willing to look at only one option. As a result, the request was withdrawn. The County Board decided the time has come to get on with the project. A resolution was passed appointing Brad DeWolf project engineer to bring the matter to a hearing. There are 366 residents around the lake with 70% of those having non-compliant septic systems.

Tri-Lakes Project Update

All work is complete on the North Shore of Nest Lake. Bolton and Menk will complete a walk-through and develop a punch list for the contractor.

All homes and resorts have been connected on the South & East Shore of Nest Lake with the exception of one home added and waiting for a grinder pump station. The contractor will finish final restoration of yards and right-of-way the week of May 18, 2009. Bolton and Menk will complete a walk-through and develop a punch list for the contractor.

Final connection of all homes and resorts has been completed on George Lake. The contractor will finish final restoration of yards and right-of-way the week of May 18, 2009.

Henderson Lake has 3 final homes to be connected the end of this week and 4 homes are waiting for grinder pump stations. The contractor will finish final restoration of yards and right-of-way the week of May 26, 2009.

A letter will be sent to all residents in the project to respond if there are any concerns or problems.

SCADA Installation Update

The verification of alarms process for the 16 sites is nearly completed. As of this afternoon, 11 are complete, 2 are 95% complete, 2 are scheduled for tomorrow, and the SCADA equipment is soon to be installed in the panel at the George Lake South Lift Station.

Water Plant Renovation Update

As of last month's meeting, two of the filters were shut down, the media was removed, and new IMS filter caps installed. There was a waiting period for plumbing supplies and other needed materials to arrive. The water plant was completely shut down today. The filtration system is being bypassed enabling the next two filters to be worked on for removing the media and installing new IMS filter caps. The plumbing work will be completed at the same time. There are additional chemicals being added to the water for any iron or manganese control as well as some additional chlorine just as a precaution.

County Web Site Data

The Commission meeting agendas and approved minutes are now on the county web site. There was feeling that this information needs to be out there. Full packets will only be sent to the Commission members. A notice will be included in the next packets regarding the availability of the agendas and minutes on the web site.

Pond Site Acreage Rental

There has been some renewed interest in renting the pond site acreage again. The acreage had been rented in the past but is no longer needed by that person. The previous agreement was reviewed by the County and District attorneys and some changes were made to the document. Following some discussion, a motion was made by Dennis Peterson and seconded John Bergman to rent the pond site acreage for \$7.00 per animal unit per month. With some further discussion regarding the cost per animal unit, the motion carried. Ron will finalize the rental arrangement.

Water/Wastewater Flows

The April water loss for Spicer is 15.8%, Green Lake is 8.2%, and New London is 28.8%. The monthly average is 17.6% with a year-to-date total of 22.4%.

The wastewater flows totals have increased for Spicer and New London for March and April because of the weather conditions. The flows show an increase for Nest Lake, South George Lake, and Henderson Lake. The listing of wastewater flows for 71st Street, Pair-a-Dice Corporation, and George Lake South will occur when the mag meters are installed and calibrated.

Lake Florida's calculated KWH charge is \$2.70. This will continue to be monitored. Future determination will be made if a mid-year adjustment maybe necessary.

Minutes

A motion to approve the minutes was made by Clayton Anderson and seconded by Troy Block. There being no discussion, the motion carried.

Bills

A motion to approve the bills was made by Clayton Anderson and seconded by Troy Block. With no discussion, the motion carried.

Other

The subject of a bulk water source has been talked about with Leslie and Trudie for when contractors or others request bulk water. Perhaps the three entities should look into building a bulk water station possibly in the City of Spicer. This would be an automated station where the water is paid for in advance plus an administration fee. Water would then be available from the station by using a PIN number. The Commission requested Ron do some research, get the three entities together, and make a decision.

A motion to adjourn the meeting was made by Troy Block and seconded by Clayton Anderson. The motion carried.

The next meeting will be held on Monday, June 22, 2009 at 6 p.m.

Respectfully submitted,

Elizabeth Slinden
Recording Secretary