

**Minutes of the
Green Sanitary Sewer and Water District Commission
6:00 p.m., Monday, February 23, 2009
GLSSWD Wastewater Treatment Plant**

Present: Clayton Anderson, Dennis Baker, John Bergman, Kevin Dittbenner, Dennis Peterson, Brett Aamot

Absent: Marv Hey, Troy Block

Others present: Ron Hagemeyer, Brad DeWolf, Gary Danielson

The meeting was called to order by chairman, Dennis Baker, at 6 p.m. on Monday, February 23, 2009 at the GLSSWD Wastewater Treatment Plant.

Election of Officers

Dennis Peterson nominated Dennis Baker for chairman with Clayton Anderson seconding the nomination. John Bergman moved nominations cease with Clayton Anderson seconding. The nomination carried.

Dennis Peterson nominated Clayton Anderson for vice-president with John Bergman seconding the nomination. Dennis Peterson moved nominations cease with Kevin Dittbenner seconding. The nomination carried.

Clayton Anderson nominated John Bergman for secretary with Kevin Dittbenner seconding the nomination. Clayton Anderson moved nominations cease with Kevin Dittbenner seconding. The nomination carried.

Approval of November & December 2008 Bills and Minutes

Clayton Anderson made a motion and Brett Aamot seconded to approve the November and December 2008 bills and minutes. With no discussion, the motion carried.

Water/Wastewater Flows

A new metered wastewater flow chart was reviewed showing the monthly total of wastewater flows for the District. The January monthly water loss report has Spicer at 9.1%, Green Lake/Eagle Estates at 45.6%, and New London at 43.5%. It was noted that the pumped water number for Green Lake/Eagle Estates is high. The average is 32.7% for the month. The actual calculated charge per KWH for January is some less than the current usage rate being charged. A trend noticed with Lake Florida is more KWH's seem to be generated when the weather is colder which results in a lower charge per KWH. Monitoring of monthly usage will continue and depending upon the trend, a mid-year adjustment can be done.

Approval of Lake Florida 2009 Usage Rate & Reserve Recommendations

The Lake Florida Committee met in December to review the usage charges for 2009. It was determined to set the usage rate for 2009 at \$2.89/KWH for 714 gallons of usage with a motion made, seconded, and carried. The Committee also discussed creating a reserve fund by charging \$1.00 per EDU per month with a motion made, seconded, and carried. The Lake Florida Committee is making recommendation to the Commission for approval. A motion was made by Clayton Anderson and seconded by Brett Aamot to approve the recommendation. There being no discussion, the motion carried.

Tri-Lakes 2009 Usage Rate Per KWH

Last month there was some discussion regarding the loss of revenue being about \$600 per month. Following that discussion, the suggestion was made to start charging a usage rate of \$2.75 per KWH as of February 1, 2009. After all the meters are installed and calibrated, a possible mid-year adjustment could be done. Following further discussion, a motion was made by John Bergman and seconded by Brett Aamot to approve charging a usage rate of \$2.75 per KWH beginning February 1, 2009. The motion carried.

Bunny Park 2009 Usage Rate

There is one electric meter in Bunny Park being read and billed by the Kandiyohi Power Cooperative. The thought was to charge the Lake Florida usage rate of \$2.89 per KWH on this property. A motion was made by John Bergman and seconded by Clayton Anderson to charge a \$2.89 per KWH usage rate. The motion carried.

Diamond Lake Vote

Correspondence received states approximately 371 ballots were sent with 313 responding as follows: 93 for joining the District with a centralized system, 217 for a decentralized or cluster system, and 3 responding with no vote. Discussion took place regarding possible future procedures.

Xcel Power Outage

A power line went down in the wind on Monday, February 9, causing an outage from 11:30 p.m. until 6:30 a.m. Tuesday, February 10. The District had six generators running continuous as well as having the portable generator out pumping a couple of lift stations with one employee manning the situation all night.

SCADA Installation Update

Preferred Controls has been working on the 15 additional lift stations being added to the system with about 8 being close to coming online. A completion date of June 19, 2009 or earlier is anticipated.

Water Plant Filters Update

Brad DeWolf of Bolton & Menk, Inc. has been working with Ron on the water filter rehab plans and correspondence with the manufacturer of the under drain system over the past several weeks. Biological activity and sand are the two things that can plug the under drain system. After completing recommended testing of chlorinating and acid treatment on the filter system only marginal and non-favorable results occurred. Following back and forth correspondence, it was determined the problem was sand. The under drain manufacturer and supplier are being asked to make an offer to the District as to what assistance could be provided to repair the under drain system. A modification to the system now being used to pressure backwash the system would also be included. Bolton & Menk, Inc. has noted they may be able to provide the repaired piping and system modifications. The goal is to get this completed at the least cost to the District. There will be an update next month.

Hydrant Repair Update

American Cast Iron Pipe Company, parent company of the hydrant manufacturer, has provided the labor and parts for the recall repairs. A few additional hydrants have been found as the repair work is being completed by Cutting Edge Glass from South Dakota. The hydrant repair work is about six hydrants away from completion.

Review of Spicer/GLSSWD On Call Agreement

There has always been a gentlemen's agreement with nothing written regarding an on call agreement with the City of Spicer. There is a need to meet for further explanation of what on-call means from the initial discussion years ago. When the new city administrator gets situated, Dennis Baker will arrange a meeting.

Fred Everson & Harvey Arends Odor Concerns

Discussion took place regarding the odor concerns at the Everson and Arends properties. It was noted that internal house odor problems could be eliminated if plumbing modifications were to take place. Normally if the house plumbing is sealed all odor is discharged out of the roof vent. The District has been feeding a chemical product up stream to reduce sewer line odors. The amount required is suspected to be the cause of lift station and treatment plant solids floating problems. Additional investigation and trial is being done to keep the odor problem to a minimum while trying to resolve the solids floating concern.

Minutes

A motion to approve the minutes was made by Dennis Peterson and seconded by John Bergman. There being no discussion, the motion carried.

Bills

A motion to approve the bills was made by Clayton Anderson and seconded by Brett Aamot. With no discussion, the motion carried.

Other

There will be a meeting on Monday, March 16, with the Tri-Lakes group to discuss representation on the Commission. There has been thought of having one member with designated alternates so someone is always in attendance. The suggestion was made to also consider an alternate for Lake Florida.

A motion to adjourn the meeting was made by Clayton Anderson and seconded by Dennis Peerson. The motion carried.

The next meeting will be held on Monday, March 23, 2009 at 6 p.m.

Respectfully submitted,

Elizabeth Slinden
Recording Secretary